

TAHPERD Spring Board Meeting
April 16, 2011

The Spring Board Meeting for TAHPERD was held at Henry Horton State Park, Chapel Hill, TN. President Christy Killman called the meeting to order at 8:07 a.m. A recess was called immediately in order to allow time for a quorum to arrive. The meeting was reconvened at 8:35 a.m. by Christy Killman.

Present: Doug Winborn, Christy Killman, Shirley Holt-Hale, Bev Corlew, J.P. Barfield, Bob Benge, David Bow, Sharon Cradic, Rebecca Johns-Womack, Cam Kerst-Davis, Blair King, Katherine Pebworth, Lanise Rosemond, Catana Starks, Paul Zenker, Mandy Irvin, Mike Phillips, JC Kim.

Shirley Holt- Hale reviewed the parliamentary procedures and set the guidelines for the meeting.

President Christy Killman called for approval of the agenda. Bev Corlew asked that Convention be added to the agenda after Administrative Positions Reports and before Special Appointees Reports. Cam Kerst-Davis asked that "Let's Move in Schools" be added to, "Items for Discussion List". Moved by J.P. Barfield, seconded by Lanise Rosemond.

President Christy Killman called for approval of the September 11, 2010 Fall Board Meeting Minutes. Catana Starks asked that the spelling of her last name be corrected. J.P. Barfield requested on behalf of the finance committee that minutes be changed to indicate 2009-10 budgets showed higher revenues than expenditures in large part due to higher revenue generation from convention than budgeted. Request to remove statements showing 2009-10 budgets deficit. Convention made a small profit. Statements otherwise are inaccurate. Cam Kerst-Davis moved to approve minutes with corrections. Catana Starks seconded.

LDC Notebook, Budget Process

Presented by Executive Director, Doug Winborn

There was discussion about contents of the notebook. Through this discussion it was discovered that there are some absent operating codes that need to be addressed.

Discussion also included the defining of the executive committee and their authority to conduct emergency business as stated on page 18, section 5 of the Constitution and By Laws.

Standing Committee Reports

Advocacy- no report

Applied Strategic Planning

Presented by Shirley Holt-Hale

This committee had a breakfast meeting at the TAHPERD convention in November, 2010. The committee discussed a need for leadership and the recruitment of new young

leadership for the association. The committee will meet again this summer to discuss that report and disseminate that report for questions.

Awards

Presented by Christy Killman

Committee has discussed changes in how awards are given. Cam Kerst- Davis was recognized and noted that award forms should be made available at every TAHPERD meeting. Bob Bengé was recognized and asked if non-member teachers could be nominated for TAHPERD awards. Blair King was recognized and added that awarding non-member teachers could be an incentive for them to join TAHPERD. It was decided that the issue of awards be added to “Items for Discussion”. Diane Coleman sent a message via blackberry that TAHPERD had received 7 nominations at the 2010 TAHPERD convention.

Constitution

Presented by David Bow

Propose amendment to By Laws Article V, Section 2 wording. Current wording: The Nominating Committee shall present a slate of at least two names for President-elect and each division Vice Presidents-elect to the Executive Board for approval and shall supervise the election through a vote by mail and/or at the annual convention. Candidates must have previously consented, in writing, to their nominations. Propose change to read: “shall present one, preferably two candidates...” The Constitution Committee asks that the Board consider this change to the By Laws and if approved by the Board, present the proposed change to the membership for approval. Christy Killman noted that all votes will be taken under new business. David also noted that he and Christy Killman had discovered there are several positions that did not have job codes. It was suggested that the sitting President, Christy Killman, appoint a committee to review the job codes and find the ones that need to be added and present that list to the Constitution Committee for action.

Finance

Presented by J.P. Barfield

Copies of the 2011-12 proposed budget and the 2010 TAHPERD Convention expenses was provided to the Board. J.P. Barfield pointed out that the fiscal year for TAHPERD runs from September 1 – August 31. There was discussion regarding the printing costs, division speakers and the number that attended the conference. The costs were more than anticipated due to the large number of attendees. Cam Kerst-Davis asked for clarification regarding how division speakers are chosen. J.P. Barfield answered that the Division Vice Presidents submit the names of those they would like to speak to the Executive Director and contracts are drawn between the speakers and TAHPERD. Executive Director, Doug Winborn also noted that as TAHPERD grows there is the “shrinkage” factor that should be considered. In retail terms, “shrinkage” is the amount in loss due to fraud and theft. There were some minor instances of shrinkage with the 2010 TAHPERD convention but with rising attendees we can anticipate rising shrinkage costs. J. P. Barfield gave a breakdown of all TAHPERD accounts and assured the Board that TAHPERD is in good fiscal shape.

Membership

Presented by Blair King

The C-Vent report generated on 11/9/10 indicates there are 782 members in TAHPERD this year. The Membership Committee submits that TAHPERD should identify and post on the web “benefits of membership”. The committee also suggests that an arrangement be made with C-Vent/webmaster to include a membership directory on the secure part of the TAHPERD web page. A question could be added to the membership form to ask a member if they would like to be listed in the directory with their e-mail contact information. The committee also suggests that a question about leadership interests be added to the membership form in hopes to get new and/or young professionals involved in leadership efforts. At least give a pool of those interested in leading the Association. The Membership Committee also recommends work to increase membership among the following groups, as per Applied Strategic Plan; Health and Physical Education Professionals, Higher Education Professionals, Minorities (if appropriate), Future Professionals. The means for accomplishing this growth still needs to be discussed by the Committee. Suggest utilizing social networking to promote the mission of TAHPERD and promote membership. Membership Committee Chair needs to be granted Administrator access to Facebook page and Link with Twitter. The committee also suggests that perhaps the membership fee and/or conference fees for first year students be waived in order to encourage membership thereafter. The Membership Committee also recommends that TAHPERD create a Vocation grant that can assist students in attending yearly TAHPERD conference. Suggested \$500.00 Grant to be awarded to 1 or 2 students who apply. Limit to active members.

Nominating Committee

Presented by Bev Corlew

The committee has received some names put forward for nomination. However, they still need nominations for several positions. The committee anticipates submitting at least one and preferably two names for each position. No action is required by the board at this time.

Site Selection

Presented by Bev Corlew

Surveys were completed at the 2010 TAHPERD Convention and those surveys show that the membership prefers to keep the convention in middle Tennessee, at a hotel, and on Sunday, Monday and Tuesday. Members of the committee and the executive director have meetings planned with Maxwell House Hotel in Nashville, as well as with Embassy Suites in Murfreesboro. The Opryland Hotel will also be an option for the upcoming year. There is concern that TAHPERD may be outgrowing the Embassy Suites and therefore need to find a larger facility. It was suggested by Blair King that the membership be surveyed in another way so that the entire membership could be represented.

Christy Killman called for a brief recess at 10:00 a.m. The meeting reconvened at 10:20 a.m.

Necrology

Presented by Christy Killman

Tony Kirk had sent word that there had been no deaths in the membership since the last meeting.

Newsletter

Presented by Christy Killman, sent by Ruth Henry

There was discussion about creating an on-line newsletter rather than the printed version currently used. This would result in a cost savings of approximately \$1600.00 per year. The newsletter was added to the "Items for Discussion" list.

TAHPERD Talks

Presented by Catherine Pebworth

There was a TAHPERD Talks event at Tennessee State University in January, 2011. All six TBR universities were represented at the event as well as representatives from TBR. Terry Goodin of MTSU gave a lecture on Problem Based Learning and how he was seeing it implemented. The results of the event were that the six TBR universities were able to collaborate on changes in physical education and agreed to keep a united message when communicating about the change in teacher licensure programs. Participants learned about the problem, experienced the process, and were able to start developing their own. Participants agreed to try to continue the process of writing their own PBL's and share via the internet with the rest of the group. Washington County also held four physical education workshops/in-services this year. Physical Educators teaching K- 8th grade were invited to attend. Each host physical educator had a different theme. The purpose of these events was to create a professional learning community. There were approximately 18 instructors at each workshop. Some of those who attended have never been members of TAHPERD and were introduced to the benefits and advantages of belonging to TAHPERD. The funds for this event were used for refreshments, materials/handouts, and motivational incentives for the physical educators that attended.

Convention

Presented by Bev Corlew

The Convention committee held its first meeting on 4/7/11 at Embassy Suites. The committee suggested that we bring back the "Gala of Movement" at a local elementary school off site. The committee also suggested a "Corn Hole" tournament to be played throughout the convention. Money collected from this tournament would go to a charity of the sitting President's choosing. Added to the "Items for Discussion" was a recommendation for a motion to rescind a three year pilot to pay half of the registration for presenters. Also added to that list was a suggestion that presiders at convention no longer be reimbursed for registration costs. Through discussion on this suggestion it was pointed out that students may have funding through student organizations and should begin now seeing these types of functions as service in their field of study. At this time, Rebecca Johns-Womack asked if a new teacher registration could be added to the "Items for Discussion". The committee also recommended an increase in convention registration across the board. Executive Director, Doug Winborn, pointed out that the individual cost to attend was more than the registration fee and so either better

management of costs or a registration increase is necessary. After much discussion, a motion was made from the Convention Committee to increase convention registration from \$90.00 to \$150.00 for professionals; \$40.00 to \$60.00 for graduate students; and \$35.00 to \$55.00 for undergraduate students. Other recommendations to cut convention costs were to only guarantee booklets and packets for those who pre-register. This would eliminate late printing fees. Other suggestions to help with printing costs were to put the materials on-line for registrants to print for themselves in advance or to offer flash drives or CDs with the materials on them to registrants as part of their registration cost. The cost effectiveness of this method would need to be investigated. Suggestions were also made in regard to saving on AV service expenses. It was suggested that presenters provide their own equipment and internet rather than passing that expense on to TAHPERD. Shirley Holt-Hale pointed out that to make the change from printed to electronic handout booklets a motion would need to be made.

Christy Killman called for the Special Appointees Reports

American Heart Association Representative

It was reported that 568 schools participated in the program in 2010. This resulted in a 22% decrease in funds. The total raised was \$1,128,000.00. An amount of \$35,277.56 was sent to TAHPERD. The projections for 2011 are that 692 schools will participate in the program. The expectation is to raise \$1,263,295.00 and to send TAHPERD \$39,000.00. This would be an increase from 2010 and this is only a projection at this point.

Demonstration Schools

Presented by Shirley Holt- Hale

After seeking out those coordinating this program it has been discovered that it is very difficult to get information for this program as it is currently being managed. It is recommended that TAHPERD no longer pursue an affiliation with the President's Council as demonstration schools. The suggestion was made by Shirley Holt-Hale that TAHPERD create its own style of learning centers with varied areas of concentration. Discussion yielded the idea that TAHPERD create their own all-inclusive Demo-School initiative while keeping in mind the K-12 requirements.

Christy Killman called for Division Reports

Health and Wellness

No Report

Physical Education

No Report

General

Fran Hoogestraat sent a report through Bev Corlew

The report was made that Fran has been in contact with section chairs and Bev Corlew will meet with these section chairs after the Board meeting on Fran's behalf.

Christy Killman called for a report from Applied Strategic Planning Overview

Applied Strategic Overview

Presented by Shirley Holt-Hale

There were a few objectives set forth by this committee. The first objective is that there needs to be an increase in advocacy. There also needs to be an initiative to increase and diversify the membership as well as the products and services offered by TAHPERD.

Under old business the following items were addressed:

Unified Dues

Cam Kerst-Davis reported that this unification of dues does not appear to be beneficial to TAHPERD. After some discussion amongst the board it was decided to take no action on this item and remove it from old business.

Awards Criteria

Cam Kerst-Davis reported that there were no changes available to discuss at the spring board meeting. Cam agreed to locate the report from a meeting of the committee with the changes noted. Christy Killman mentioned she would meet with the group in the summer and this would be revisited in the fall.

Bill Boards

Due to the expense there will be no action on this at the present time. If there is advocacy funding in the future then this could be revisited at some point in the future.

Physical Activity Task Force

Cam Kerst-Davis reported that there is nothing to be done on this initiative at this time.

TN Physical Activity Task Force

Bev Corlew reported that there was a meeting in spring 2010. However, no report was provided or solicited. After some discussion it was decided that TAHPERD needed a liaison between TAHPERD and the Schools Obesity Council in order to prevent duplication of efforts. Sharon Cradic volunteered to act as the liaison and be a member of this council. This item is deferred to Cam and Sharon and should be revisited in the fall.

Coordinated School Health

Rebecca Johns-Womack reported that funding had been secured through the state budget for another year under the Department of Education. Report was made that funds this year have been awarded to build walking trails, build climbing walls, provide equipment to schools, and fund professional development. Rebecca informed the board that the contract will be ending with the current evaluators for physical fitness. She added that TAHPERD may be asked for their opinion on changes in guidelines. Sharon Cradic suggested that we reorganize the Physical Activity Committee to address any suggestions

to changes in the guidelines. Paul Zenker requested that in addressing those changes to guidelines and in future works by Coordinated School Health that APE is kept in mind.

Items for Discussion

Let's Move In Schools

Cam Kerst-Davis asked that the board encourage schools to join this AAHPERD wide initiative. She asked that if your school participates in this at all that you take pictures of the event and submit them for the webpage. Cam also volunteered to list any participating schools on the web page. Executive director, Doug Winborn will send out an e-mail to the membership regarding this initiative. Other e-mail addresses may be sent to Doug as well and he will e-mail anyone who may be interested regardless of membership status. It was also discussed that if your school is participating in an event it should be announced on the web page.

Committees

Discussion on committees began with the question of inconsistencies of job codes and descriptions. This had been mentioned previously with a comment from David Bow that the constitution committee would look at these inconsistencies. Further discussion evolved regarding committee terms. Some committee members had not served complete term for various reasons and the discussion seemed to make the assumption that someone who accepted a position would complete the term.

Future Professional Conference

A motion was made by Christy Killman to reinstate the Student Professionals Summit in September, 2011. This would require funding for 34 students in the amount of \$80.00 each. It was proposed that the funding for that come from Budget Line 361 (\$500.00) and Budget Line 364 (\$800.00) and solicit donations of \$1000.00 to cover remaining costs. There was some discussion on the motion with the majority being in agreement with this idea. The vote on the motion was held until the end.

By Laws Changes

A motion was made by the David Bow on behalf of the Constitution Committee to amend By Laws Article V. Section 2. to say, "...shall present one, preferably two candidates ...". The vote on the motion was held until the end.

Awards/Membership

There was discussion that suggested that TAHPERD membership not be a pre-requisite to award nomination. Others disagreed and suggested that all TAHPERD awards should be given to TAHPERD members who are promoting the values of the TAHPERD organization. Doug Winborn pointed out that there awards currently available through TAHPERD that do not require membership and those interested in awarding a non-member should send those names and reasons for recognition to the sitting president for evaluation.

Board Meeting Attendance

The importance of board members attending board meetings was stressed. David Bow pointed out that the Absenteeism Policy stated on page 18, Article II, Section 6 addresses the issue and states that a board member can miss no more than two meetings in one term of office (3- year term) regardless of the reason. There was some discussion about moving the board meetings to a regular workday in hopes of better attendance. Christy Killman volunteered to do a survey of the board to see if this change in meeting time would make a difference in attendance.

Vocation Grant/Membership

Blair King suggested that TAHPERD offer a grant for one or more students to attend the TAHPERD Convention. The idea was generally supported but more information is needed before a motion could be entertained. Christy Killman asked Blair King to research this further and bring it before the board at the fall meeting as old business.

Increase in Convention Registration and/or Membership Fees

The suggestion was made that we combine the Membership Fee and the Conference Registration to be one fee. Discussion suggested that a discount on Membership Fee be given if register for convention, but still allow members to pay membership separate if not attending the convention. The discussion generally agreed that an increase in convention registration was needed to cover the costs of the convention. However, everyone generally agreed that the increase should be enough so that an increase will not be needed again for a few years so the membership does not fell taken advantage of. The discussion also reiterated the need to control the costs more effectively mainly in respect to printed materials. Suggestions were made to provide discounts to 1st year teachers with documentation from the school principal on school letterhead being sent to the executive director. A reimbursement can be sent upon receipt of documentation for part of the registration costs.

On-Line Newsletter

J.P. Barfield made a motion that we begin issuing the newsletter electronically this fall. There was discussion that there needs to be a designated spot on the webpage for news postings for the newsletter. It was also determined that due to the fact that no cost is associated with printing the newsletter it could be distributed twice as often if there is a need for that. The vote on the motion was held until the end.

GoTrybe

There was a greatly detailed discussion regarding an initiative by GoTrybe to work with TAHPERD to provide physical fitness software in the schools. As it turned out, GoTrybe misrepresented TAHPERD and the executive director, Doug Winborn, in a letter to the governor regarding Coordinated School Health. A decision was made that policies be put in place to determine what can and will be endorsed by TAHPERD and that these endorsements be publicized on the TAHPERD website. TAHPERD has not endorsed GoTrybe. Christy Killman volunteered to write a letter to the Governor in order to explain TAHPERD's position on GoTrybe and the relationship with Coordinated School Health.

Christy Killman called for all motions to be voted upon individually.

Motion made by David Bow on behalf of the Constitution Committee to amend By Laws Article V, Section 2, to say, "...shall present one, preferably two candidates..." No second is required. Motion passed by the board and will be presented to full membership at the convention.

Motion made by Cam Kerst-Davis to rescind motion from previous year that allowed presenters to pay only half registration for the annual convention. The motion was seconded by Katherine Pebworth. Motion required 2/3 vote. 15 voted for, none against; Motion passed.

Motion made by Bev Corlew on behalf of the Convention committee to increase Convention Registration from \$90.00 to \$150.00 for professionals, and from \$40.00 to \$60.00 for graduate students and \$35.00 to \$55.00 for undergraduate students. Cam Kerst-Davis proposed an amendment to the motion to increase Convention registration from \$90.00 to \$125.00 for professionals. J.P. Barfield proposed an amendment to the motion to increase Convention Registration from \$40.00 for graduate students and \$35.00 for undergraduate students to \$55.00 for all students. Bev Corlew agreed to the amendments to the motion on behalf of the Convention Committee and the motion to amend passed. The motion to increase Convention Registration as it was amended passed.

J.P. Barfield made a motion that the TAHPERD Newsletter be moved to an online distribution only. Notify Membership through the spring 2011 newsletter of the change. Change the newsletter expense line (306) to \$1000.00. The motion was seconded by Michael Phillips. The motion passed.

Cam Kerst-Davis made a motion that the current Demo School committee explore the possibility of creating a Tennessee exemplary school program (demo school) and report at the fall 2011 board meeting. The motion was seconded by Katherine Pebworth and the motion passed.

Christy Killman made a motion to pilot Future Professional Summit in September, 2011. The budget implications of this pilot would be \$2720.00 and would come from budget line items 352 and 364. Cam Kerst-Davis suggested a date modification if there was conflict with Southern District but as no date has been selected as yet there should be no conflict. The motion was seconded by Blair King and the motion passed.

Blair King made a motion that handouts, power points, conference materials, etc. be moved to CDs and/or jump drives to be included with conference registration materials. The motion was seconded by Katherine Pebworth and the motion passed.

Blair King made a motion that TAHPERD provide one TAHPERD vocation grant in the amount of \$500.00 to one active student member to assist in conference attendance. The feeling is that this grant will have a positive increase on student membership. This

motion was recalled by Blair King in order to complete more research on this proposal. This proposal will be brought before the board in the fall as old business.

J.P. Barfield made a motion on behalf of the finance committee that the proposed budget for 2011-2012 be approved with the reallocations voted on at the spring 2011 board meeting. No second required. Motion passed.

Meeting adjourned at 3:22 p.m.